



CLEAR LAKE KEYS CLUB, INC.

12980 Lakeland St • P.O. Box 493 • Clearlake Oaks, CA 95423
Telephone (707) 998-3326, Website: www.clokeysclub.com

APPLICATION FOR NEW MEMBERSHIP

DIRECTIONS AND INFORMATION

1. A copy of the Club's By-Laws and its Rules and Regulations are included in this packet. Please take the time to read these as they will give you information on how this club works, as well as do and don'ts.
2. Please print the information at the top of the application to make it easier for us to read. Although it seems redundant, be sure to fill in the APN or address of the property owned (It may be that you don't live in the property you own, and please note that renters cannot use your key cards).
3. Insure that both the applicant and co-applicant sign the application, and that the relationship of the co-applicant is filled in if not on the deed to the property.
4. Fill in the fees to be submitted and the total due. The dues are pro-rated quarterly. Contact the club's Treasurer or Secretary (on the upper right side of the application) to get the amount due.
5. After reading the By-Laws and Rules, please fill in the blanks on the Acknowledgement of Rules form. Both the applicant and co-applicant must sign the form.
6. Mail or deliver the application, the rules acknowledgement, and the fees due to the Club at the address shown on the top of the application. Keep the rest for your records. If mailing, use the P.O. Box number. It is strongly recommended that you do not mail cash, and if you deliver to the club, be sure to get a receipt, or a key card issued to you.
7. ISSUANCE OF KEY FOBS:
 - a. IF PAYING BY CHECK: Key fobs will be issued or mailed 10 days after the check is deposited and property ownership is verified.
 - b. IF PAYING BY CASH: Key cards will be issued after property ownership is verified.
 - c. The quickest way: Contact the Secretary to arrange a meet. At that meet, bring the completed application and acknowledgement, the funds due in cash, and recorded paperwork (not utility bills) that shows your ownership of the property.

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APPLICANT _____ CO-APPLICANT _____

If Co-Applicant is not on Property title enter relationship to Applicant: _____

Keys Property Address _____ Phone _____

Mailing Address _____ Phone _____

City _____ State _____ Zip _____

Email address _____ (please print clearly)

I/We do hereby make application for membership in the *Clearlake Keys Club, Inc.* and for the privileges and responsibilities attendant thereto. I/We understand that membership expires on June 30, that renewal dues become delinquent on July 1, and if not paid by July 1 become subject to the reinstatement penalties prescribed in the by-laws of this club.

I/We certify that I/We own the following real property in the Clearlake Keys Subdivision Units 1 through 7 and have read, understand and agree to abide by the rules and regulations and by-laws of the *Clearlake Keys Club, inc.*

(Property address or APN) _____

Below signature(s) certify(ies) that I(we) am(are) signatory member(s) listed on title of the Property and will not allow any person(s), other than those listed in the Bylaws as "Members", access to our key card(s).

_____ Signature of Applicant Date: _____

_____ Signature of Co-Applicant Date: _____

Any checks returned by the bank shall incur a \$25.00 NSF fee.

Mail to P.O. address at top or deliver in person: Signed Application for Membership, Signed Certification of receipt of Rules/Regulations and Bylaws and below fees. If paid by check, no key cards will be issued until check clears our bank - approx. 10 days. If paid in cash, keys will be issued when title ownership can be verified with County Assessor's Office or grant deed.

FEES TO BE SUBMITTED

New member Initiation Fee (\$50.00)/ \$ _____

Annual Dues (\$180.00) (Prorated quarterly) \$ _____
(fiscal year is Jul 1 to Jun 30)

Key Fobs (\$10.00 ea) Number of cards _____ x \$10 \$ _____
Maximum 2 cards

Newsletter Mailing fee (\$10.00) \$ _____ TOTAL paid: \$ _____
(Newsletter is available online for free)

(office use only) Cash/ check number: _____ Dt Fnds Dep'd: _____ Dt Mbr Added: _____ Treas. Init. _____

APPROVAL: Cnty Assr ___ Orig. rec'd doc. ___ Other _____

Key Number(s) issued: _____ Date keys issued: _____

Signature of Authorized Keys Club Agent

CLEARLAKE KEYS CLUB, INC.

ACKNOWLEDGEMENT OF RULES AND REGULATIONS

12980 Lakeland St. – PO Box 493 – Clearlake Oaks, Ca. 95423

PLEASE READ, SIGN AND RETURN THIS FORM WITH YOUR APPLICATION.

ADMISSION TO THE CLUB AND ITS RECREATION AREA IS LIMITED TO MEMBERS AND FAMILY AS DEFINED IN THE CLUB'S RULES AND BY-LAWS. GUESTS MUST BE ACCOMPANIED BY A SIGNATORY MEMBER AT ALL TIMES.

1. Signatory members are those whose name(s) is(are) listed on the deed of record in the County of Lake offices.
2. The log book in the clubhouse located by the front door MUST be signed by all guests and the member responsible upon entry to the club facilities.
3. Persons under the age of 18 shall be accompanied and supervised by a responsible member at all times.
4. The by-laws define family members as Mothers, fathers, children, grandchildren and great-grandchildren of the member, and their spouses.

I AFFIRM MY UNDERSTANDING OF THE RULES AND REGULATIONS LIMITING WHO MAY POSSESS AND USE MY KEY CARD(S) AND ASSUME RESPONSIBILITY FOR THE ACTIONS OF DEFINED FAMILY MEMBERS THAT I ALLOW TO USE MY CARDS. I ALSO AFFIRM THAT I HAVE READ, UNDERSTAND, AND WILL ABIDE BY THE CLUB'S BY-LAWS, RULES, AND REGULATIONS.

NAMES (please print): _____

SIGNATURES: _____

KEYS STREET ADDRESS: _____

CLEAR LAKE KEYS CLUB, INC
RULES AND REGULATIONS

GENERAL:

1. Only certified service dogs are allowed on the club premises.
2. Only plastic and paper containers are allowed on the outside grounds.
3. All ABC rules are to be followed. NO ALCOHOLIC BEVERAGES ARE TO BE BROUGHT ONTO CLUB PREMISES.
4. Any members with 12 or more guests shall make arrangements in advance to rent the club and/or facilities.
5. The member's key card MUST BE KEPT IN THE MEMBERS' POSSESSION AT ALL TIMES in accordance with the club's By-Laws.
6. The Board of Directors or any club member in attendance have authority to determine the qualifications of any and all persons to use club facilities. Said club or Board member will enforce these rules without bias and shall ban persons not adhering to the rules.
7. In case of demise of a club member, the family of the member will have use of the club for memorial services available at no cost.
8. Smoking is not allowed in the Clubhouse. It is allowed in outdoor areas provided all applicable laws, ordinances and rules are followed and tobacco butts are disposed of in proper receptacles.

ADMISSION TO THE CLUB AND RECREATION AREA:

1. Limited to members in good standing and their guest(s).
2. The log book MUST BE SIGNED by signatory members for guest(s) entering the Club building and grounds.
3. All guests and persons under the age of 18 SHALL BE ACCOMPANIED AND SUPERVISED by a responsible signatory member of the Club. Written permission from member or parent is NOT acceptable.

SWIMMING POOL:

1. Use the pool at your own risk. No lifeguard is on duty.
2. You MUST SHOWER before initially entering the pool and after use of suntan lotion or other body oils. HEALTH DEPT. RULES.
3. Diving into, running, pushing or other rough play, in or around, the pool is not allowed.
4. Toys and rocks are not allowed in the pool. Snorkels, goggles and lifesaving inflatables are the only items permitted in the pool.
5. Eating and/or drinking anything is prohibited when in the pool.
6. People who have diarrhea, or have had it in the last 14 days, are prohibited from entering the pool. HEALTH DEPARTMENT RULES!
7. All babies and toddlers MUST wear health dept. approved swim wear when in the pool.

CLUBHOUSE AND RECREATION AREAS:

1. Wet swim wear IS NOT ALLOWED in the clubhouse.
2. Shoes are required to be worn when in the clubhouse.
3. Any equipment broken through negligence or carelessness shall be replaced by the responsible member.
4. All game equipment shall be returned to its proper storage location to insure availability to other players.

THE POOL TABLE:

1. Play is limited to those over the age of 18, and those of age 14 to 17 under direct adult (18 and older) supervision. Those under the age of 14 are not allowed to use the pool table.
2. TIME LIMITS: Play is limited to 30 minutes when others are waiting to play. Finish the game in progress. Good Sportmanship rules apply.